

BACKSTRIPS FOR PROFESSIONAL PAPER COVERS

Notes

Information given below is for individual chapter and nonchapter reports which have pockets or binding stubs (brick guards) for map plates or which consist of text only

Backstrips for professional papers that have series number 501 and above read down. Those for series numbers below 501 read up.

Typeface and size

Paper-bound copies
8- or 10-point Baskerville Bold,
depending on the space available.
Report number should be set
10-point Baskerville Bold.

Cloth-bound copies

10-point Baskerville Bold.
Report number is set 10-point
Baskerville Bold and instruct
printer to "Turn to read across
if space is available.

Vertically reading backstrips

Selection

Vertically reading backstrips are
used for any report that will be less
than 1 inch thick when bound

Positioning

Paper-bound copies for in-
dividual chapter and nonchapter
reports

Instruct printer that back-
strip "Must read down 1
pica from binding edge on
cover 4 of thin report [or
on spine of thick report]."

Cloth-bound copies for non-
chapter reports

*Instruct printer that back-
strip "Must read down on
spine. On thin copies build
up back so that backstrip
will print on spine."

Wording

Author's name(s):

The author's name is set
caps and lowercase.

Title of report:

The report title is set all
caps. A 1-em dash separates
the author's name from the
title. A 1-em dash separates
the title from the series line.

Series line:

Paper-bound copies for in-
dividual chapter and non-
chapter reports

U.S. Geological Sur-
vey Professional Paper
[No.] or [No.]-[Chap-
ter Letter]

The series line carries
the chapter letter if the
report is a separately
published chapter.

Cloth-bound copies for
nonchapter reports

"U.S. Geological Sur-
vey" is abbreviated to
"USGS". The rest of
the backstrip is the
same as for paper-
bound copies.